募集要項 APPLICATION GUIDELINES 2025





1 COURSE/APPLICATION PERIOD/CAPACITY

COURSE	ADMISSION PERIOD	ACCEPTANCE PERIOD	CAPACITY
2 Years Preparatory Course for Career Development	April Intake	August 1 - November 15(Previous Year)	40 Students
1.5 Years Preparatory Course for Career Development	October Intake	March 15 - May 31	20 Students

SCHOOL HOURS

• Morning Class : $9:00 \sim 12:30$ • Afternoon Class : $13:30 \sim 17:00$

APPLICATION REQUIREMENTS

- Applicants must have completed (or be expected to complete) 12 years of schooling in their home country and must have graduated from their last school within the last 5 years (18 years of age or older, but not older than 30 years of age).
 - *If the last school attended was a vocational high school, the diploma issued by the vocational high school must be recognized by the National Board of Education in the applicant's country of origin.
- April Intake: Applicants must have Japanese Language Proficiency Test (JLPT) N5, Practical Japanese Proficiency Test Level F (J.TEST), Japanese NAT-TEST Level 5 or equivalent.
- October Intake: Applicants must have Japanese Language Proficiency Test (JLPT) N4, Practical Japanese Proficiency Test Level E (J.TEST), Japanese NAT-TEST Level 4 or equivalent.
- April Intake: Those who have studied Japanese for more than 150 hours in their home country.
- October Intake: Those who have studied Japanese for more than 300 hours in their home country.
- Those who wish to enter a university, graduate school, or vocational school.
- Those who are highly motivated to learn and have the financial ability to devote themselves to their studies with a sense of security.
- Those who are healthy both mentally and physically.
- Those who understand the philosophy of the school and wish to receive education in accordance with its educational policy.
- Those who are expected to be allowed to enter Japan through proper procedures.

REQUIRED DOCUMENTS

Documents to be prepared by the applicant.

SN	DOCUMENTS	JAPANESE TRANSLATION	REMARKS
1	6 Photographs (3 Cm X 4 Cm)		❖ Taken within the last 3 months
2	Passport		❖ Birth certificate (original) or copy of ID card if passport is not available
3	Application Form Forms prescribed by the school Form 1, 2		 Please fill by hand. Even if data entry is done via computer, please check the content carefully and fill in the date, name, and signature by hand. Ensure that the contact information provided is an address where communications from the school can reliably reach you. Also, please provide a phone number where you can be reached.



4	Statement Of Purpose	_	*	Please write clearly about your motivation and
'	Form prescribed by the		•	reasons for studying in Japan. Connect them
	school Form 3			clearly with your current field of study, and
				explain specifically what you want to learn and
				how it relates to the knowledge you will need
				for your future career after graduation. Provide a
				structured plan for your studies and post-
				education plans in a logical manner. Learning
				Japanese is a means to an end; therefore, your
				purpose and reasons for learning Japanese
				should be clearly stated. Please refrain from
				exaggeration and provide an honest description
				of your situation.
			*	For those seeking further education, please
				conduct research on potential institutions using
				the internet or other resources and accurately
				provide the name of the school and the
				department or program you wish to apply to.
5	Final Academic		*	Please submit your final graduation certificate
	Graduation Certificate			from your last school, such as high school.
			*	If there are any errors in the graduation
				certificate from your last school (for example,
				incorrect name, age, date of birth, unclear
				school seal, or missing student ID number),
				please submit a certificate from the school
				correcting or explaining the error.
			**	Prospective high school graduates should
				submit a certificate of expected graduation,
				while current university students should submit
				a certificate of enrollment. After graduation,
				please promptly submit your graduation
				certificate.
6	Final Academic Mark		*	Please submit your final school transcript from
	Sheet	•		your last school.
7	Documents Proving		**	JLPT、 J-Test, NAT
	Japanese Language		•	3L1 1, 3-1031, 1771
	Ability			
8	Japanese Learning		*	April Intake: Have studied Japanese for at least
	Certificate	•		150 hours at the time of application.
			*	October Intake: Have studied Japanese for at
				least 300 hours at the time of application.
9	Written Pledge		*	Please fill out the Form prescribed by the school
	l louge		•	form 4, by hand.
				101111 1, 0 <i>y</i> 1141141
	nit the following only if app	licable		70 11 11 11 1
1	Certificate Of		*	If you are currently enrolled in or have dropped
	Enrollment	- '		out of a college or university, please submit an
				original certificate of enrollment or dropout
				certificate.
2	Certificate Of		*	If the applicant has a work history, please
	Employment	_		submit.
3	Reasons For Re-		*	For re-applicants only. In the case of a re-
	Application			application, you may be asked to submit the
	11			documents that were not issued during the
				previous review process for verification.
	1			F-1.15 #5 17.17 process for verification.



Documents prepared by the financial sponsor

SN	DOCUMENTS	JAPANESE	REMARKS
		TRANSLATION	
1	Expenses Support Letter Form prescribed by the school form 5		 Please fill by hand. Even if data entry is done via computer, please verify the content carefully and fill in the date, name, and signature by hand. Please clearly and specifically describe the circumstances that led to assuming responsibility for the expenses. If there isn't enough space in the designated section of the expense payment form, please provide the details on a separate sheet of paper. Indicate on the form that additional information is provided on the separate sheet, including the name of the person responsible for the expenses and the date of completion, and ensure it is signed and stamped. If the person responsible for the expenses is not the applicant's parents, please explain why the parents cannot cover the expenses.
2	Documents Proving Relationship to The Applicant	•	Certificate issued by a public institution
3	Bank Balance Certificate	•	A certificate of bank balance in the name of the person responsible for paying expenses. A form designated by the bank with the location of the bank, etc. The amount of the balance must be more than 2,000,000 Japanese yen for 1 year and 6 months course, or more than 2,500,000 Japanese yen for 2 years course.
4	Bank Transaction Details		Transaction details for the past 3 years.
5	Certificate Of Employment	•	Please submit a copy issued by your employer. Income and tax payments for the past three years must be listed. If the expense payer is a manager or corporate representative, please submit a business license.
6	Tax Payment Certificate or Income Certificate	•	Must be issued by the tax agency. The amount must be detailed for the last three years. If for any reason you are unable to submit this information, please submit a certificate to that effect.

^{*} The date of issuance of each certificate must be within three months from the date of the last application.

APPLICATION METHOD

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- If you are a financial supporter residing in Japan, please bring it directly to our school counter.
- If you live overseas, please send your application by mail to our school within the application deadline.
- * Please arrange the documents in the order listed and submit them all at once.

X Other documents than those listed above may be required.



SCREENING METHODS

- Document screening.
- Interview test (to confirm the purpose of admission, financial ability of the financial supporter, etc.) Online interview available).
- Written test (the test will be administered with content ranging from n5 to n4.)

TUITION FEE

2 Years Preparatory Course for Career					
	Development				
CATEGORY	FIRST YEAR	SECOND YEAR	TOTAL		
Screening Fee	20,000	-	20,000		
Admission Fee	50,000	-	50,000		
Tuition Fee	660,000	660,000	1,320,000		
Teaching Material Fee	30,000	30,000	60,000		
Facilities / Equipment	50,000	50,000	100,000		
Insurance Fee	19,000		19,000		
Others	20,000	20,000	40,000		
Total	849,000	760,000	1,609,000		

1.5 Years Preparatory Course for Career					
Development					
CATECODY	FIRST	SECOND	TOTAL		
CATEGORY	YEAR	YEAR	TOTAL		
Screening Fee	20,000	-	20,000		
Admission Fee	50,000	-	50,000		
Tuition Fee	660,000	330,000	990,000		
Teaching Material Fee	30,000	15,000	45,000		
Facilities / Equipment	50,000	25,000	75,000		
Insurance Fee	19,000		19,000		
Others	20,000	20,000	40,000		
Total	849,000	390,000	1,239,000		

- * Others above includes suburban activities, medical examinations, etc.
- * The screening fee will be collected together with tuition and other fees after the Certificate of Eligibility is issued.
- * Tuition fees must be paid in one installment.
- **X** Refund Regulations for Payment
 - The examination fee and admission fee, once paid, are non-refundable for any reason.
 - If a student is unable to enter the country for any reason after paying the tuition fees, the full amount paid, minus the application fee and admission fee, will be refunded.
 - In the case of withdrawal after admission, a paid amount of the tuition fee will be refund for the months which classes would not attend.
 - In cases of expulsion after admission, no refund will be issued.

SCHOLARSHIP PROGRAMS

1	Students who have graduated from a university	Entrance fee waiver
2	Students who pass JLPT N4	Exemption of screening fee and entrance fee
3	Students who pass JLPT N3	Exemption of tuition fee 100,000 yen

BANK DETAILS

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Bank Name : SAGA BANK LTD. Branch Name : NISHIJINMACHI BRANCH

Account Type : NORMAL SAVING Account Number : 2046846

Account Holder's Name RYUGAKUSEI COMPANY LTD. DIRECTOR YOSHIHARA KAZUO



SWIFT CODE : BKSGJPJT. Phone Number : (81)092-821-5367

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10 ADMISSION PROCESS

PROCESS	2 YEARS PREPARATORY COURSE APRIL INTAKE	1.5 YEARS PREPARATORY COURSE OCTOBER INTAKE
Screening Test	Early July to end of August of the previous year	Mid-February to end of March
Document Submission	End of Oct. of previous year	end of April
Immigration Procedures	End of November to early December of the previous year	Early June
Examination Results	Late Feb.	Late Aug.
Enrollment Procedures	After the results are announced, the school will send a certificate of eligibility and a letter of admission to those who have transferred tuition and other fees to the school's account within two weeks after payment is confirmed.	After the results are announced, you must transfer the tuition and other fees to our school account within two weeks. After confirming the payment, we will send you a certificate of eligibility and a letter of admission.
Visa Acquisition	In mid-March, applicants apply for visas at Japanese embassies and other diplomatic establishments abroad.	In mid-September, applicants apply for visas at Japanese embassies and other diplomatic establishments abroad.
Entry Into A Country	After obtaining visa, end of March to beginning of April	After obtaining visa, end of September to beginning of October

11 STUDENT LIFESTYLE-RELATED

- Dormitory fees must be paid separately from tuition and fees.
- Dormitory fees are divided by the number of students in the dormitory, and are to be paid at the actual cost.
- There are various types of rooms available, so please check with the school for the rent.
- In principle, two students can stay in one room.
- Dormitory equipment is 10,000 yen (includes bedding, etc).
- As a general rule, students are required to stay in the dormitory for 6 months (extensions are possible).
- Entrance fee: Deposit, key money, fire insurance fee, guarantee fee, and agency fee included.
- Facilities (refrigerator, washing machine, toilet, bath (with shower), desk and chair are included.
- Utilities, Wi-Fi, and bank transfer fees are to be paid by the applicant.

Approximate payment upon entering the dormitory

ROOM	ENTRANCE FEE	DORMITORY FEE (6 MONTHS)	DORMITORY EQUIPMENT	TOTAL
1 person	30,000yen	240,000yen (40,000yen per month)	10,000yen	280,000yen
2 persons	30,000yen per person	180,000yen (30,000yen per month)	10,000yen	220,000yen

アクセス ACCESS



JR篠栗線 柚須駅(徒歩14分)

14 Minutes' walk from JR Yusu Station.



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